



To the Honorable Council  
City of Norfolk, Virginia

September 11, 2018

From: Leonard M. Newcomb III, CFM, Acting Planning Director *L MN III*

Subject: **Chesapeake Escapes**, for a Conditional Use Permit to operate a Short Term Rental Unit (Vacation Rental), at 1333 Bayville Street.

Reviewed: *[Signature]*  
Wynter C. Benda, Chief Deputy City Manager

Ward/Superward: 1/6

Approved: *[Signature]*  
Douglas L. Smith, City Manager

Item Number: **C-2**

- I. **Staff Recommendation:** Approval.
- II. **Planning Commission Recommendation:** By a vote of **6 to 0**, the Planning Commission recommends **Approval**.
- III. **Request:** Conditional Use Permit to operate a Vacation Rental.
- IV. **Applicant:** Chesapeake Escape by Lisa Freeman
- V. **Description:**
  - The *Norfolk City Zoning Ordinance* adopted in March of 2018 allows two new uses: Short Term Rental Unit (Homestay) and Short Term Rental Unit (Vacation Rental).
    - Homestay
      - **Two bedrooms** for rent by property owner for less than 30 days
      - Located within a single-family home
      - Property owner must reside on-site
      - Registered with City, renew annually
      - Parking: 1 space per bedroom.
    - Vacation Rental
      - A house that is leased or rented to others by owner for less than 30 days
      - Located in single-family home
      - Registered with City, renew annually
      - Parking: 1.2 spaces per bedroom in the Coastal Character District.
  - Both uses are permitted in the Residential Coastal district with a Conditional Use Permit.
  - The applicant is proposing to operate a Vacation Rental in a single-family home she purchased in 2014.

- The applicant is proposing 4 rooms, no more than eight guests and has the required 5 parking spaces.

**VI. Public Schools Impacts:**

- N/A

*Staff contact: Susan Pollock at (757) 664-4765, [susan.pollock@norfolk.gov](mailto:susan.pollock@norfolk.gov)*

**Attachments:**

- Proponents and Opponents
- Staff Report to CPC dated August 23, 2018 with attachments
- Ordinance
- Letters from the Willoughby Civic League



**Planning Commission Public Hearing: August 23, 2018**

Acting Planning Director: Leonard M. Newcomb, III, CFM *hmn III*

Staff Planner: Susan Pollock Hart, CFM *SP*

|                      |                        |   |
|----------------------|------------------------|---|
| Staff Report         | Item No.               | C - 2   |
| Address              | 1333 Bayville Street   |   |
| Applicant            | Chesapeake Escapes     |   |
| Request              | Conditional Use Permit | Short-Term Rental Unit (Vacation Rental)                    |
| Property Owner       | Lisa M. Freeman        |   |
| Site Characteristics | Site/Building Area     | 9,950 sq. ft./2,850 sq. ft.                                 |
|                      | Future Land Use Map    | Single-Family Traditional                                   |
|                      | Zoning                 | R-C (Residential Coastal); CRO (Coastal Resiliency Overlay) |
|                      | Neighborhood           | Willoughby  |
|                      | Character District     | Coastal   |
| Surrounding Area     | North                  | Interstate 64   |
|                      | East                   | R-C: Multi-family apartment, Single-family homes            |
|                      | South                  | Willoughby Bay  |
|                      | West                   | R-C: Single-family homes                                    |





## A. Summary of Request

- The property is located on the south side of Bayville Street just after passing under the I-64 Underpass.
- This request would allow the existing single-family home to operate as a Short-Term Rental Unit (Vacation Rental).

## B. Plan Consistency

- The proposed Conditional Use Permit is consistent with *plaNorfolk2030*, which designates this site as Single-Family Traditional.
- *Vision 2100*, an appendix to *plaNorfolk2030* that is utilized to help guide land use decision making, places this site in the “yellow” vision area.
  - Within the yellow areas, mechanisms to help property owners recoup value lost to water rise – including seasonal uses like vacation rental – are encouraged.

## C. Zoning Analysis

### i. General

- The *Norfolk City Zoning Ordinance* adopted in March of 2018 allows two new uses: Short Term Rental Unit (Homestay) and Short Term Rental Unit (Vacation Rental).
  - Homestay
    - **Two bedrooms** for rent by property owner for less than 30 days
    - Located within a single-family home
    - Property owner must reside on-site
    - Registered with City, renew annually
    - Parking: 1 space per bedroom.
  - Vacation Rental
    - A house that is leased or rented to others by owner for less than 30 days
    - Located in single-family home
    - Registered with City, renew annually
    - Parking: 1.2 spaces per bedroom in the Coastal Character District.
- Both uses are permitted in the Residential Coastal district with a Conditional Use Permit.
- The applicant is proposing to operate a Vacation Rental in a single-family home she purchased in 2014.

### ii. Parking

- Parking required for a Vacation Rental is one space per bedroom.
- The applicant has four bedrooms in the home which requires four parking spaces which are available on site.

### iii. Flood Zone

- The property is located in the AE (High Risk) and Coastal Flood Zone.
  - Certain modifications were made prior to the current owner’s purchase of the home, that will need to be mediated to comply with the FPCHO (Floodplain Coastal Hazard Overlay).

- These modifications include:
  - Placing flood vents no higher than one foot above ground level at a rate of one square inch of opening per square foot for the 1<sup>st</sup> floor garage/storage area.
  - The first floor cannot be used as, or appear to be used as habitable space and must only be storage, parking or building access..

**D. Transportation Impacts**

- Institute of Transportation Engineers figures estimate that this short-term rental use will generate 9 vehicle trips per day.
- Bayville Street adjacent to the site is not an identified priority corridor in *The City of Norfolk Bicycle and Pedestrian Strategic Plan*.

**E. Historic Resources Impacts**

The site is not located within a federal, state, or local historic district.

**F. Public Schools Impacts**

N/A

**G. Environmental Impacts**

The applicant proposes to use an existing single-family home with no modifications.

**H. AICUZ Impacts**

The site is located in a 60dB DNL (Day-Night average sound level).

**I. Surrounding Area/Site Impacts**

- The use will not adversely impact the surrounding uses.
- Additional parking is required to accommodate guests.

**J. Payment of Taxes**

The owner of the property is current on all real estate taxes.

**K. Civic League**

Notice was sent to the Willoughby Civic League on June 15.

**L. Communication Outreach/Notification**

- Legal notice was posted on the property on May 22.
- Letters were mailed to all property owners within 300 feet of the property on July 11.
- Legal notification was placed in *The Virginian-Pilot* on July 12 and January July 19.



#### M. Recommendation

Staff recommends that the Conditional Use Permit be **approved**, subject to the following conditions:

- (a) No later than 60 days after the effective date of this conditional use permit, the following alterations shall be completed in their entirety:
  - (1) No later than 60 days after the effective date of this conditional use permit, flood vents that comply with the Building Code and the *Norfolk Zoning Ordinance* shall be installed in the first floor, garage area.
  - (2) The first floor shall be restricted to storage, parking or building access exclusively.
- (b) No business license or zoning certificate authorizing this use shall be issued until all of the following information and documentation has been provided:
  - (1) The name and phone number of a person to be contacted at any time to address emergencies or complaints about activity at the property.
  - (2) Proof that a courtesy fire inspection of the property has been completed and any recommended safety improvements or restrictions have been implemented.
  - (3) Completion of an initial inspection of the property by the City in order to verify any aspect of the application for this conditional use permit.
  - (4) Proof of premises liability insurance covering accidental injury to a guest on the property up to a maximum cost not less than \$300,000.
- (c) The operator shall make the property available for inspection upon reasonable advance notice given to the named emergency contact person by any law enforcement officer at any time between 7:00 a.m. and 11:00 p.m.
- (d) The operator shall maintain records of stays, including names of each guest, dates of stays, and lengths of stays.
- (e) The operator shall maintain a current, active business license at all times while in operation.
- (f) No more than four (4) bedrooms shall be made available for guests.
- (g) No more than eight (8) guests shall be permitted to stay at the property at any one time.
- (h) No guest shall stay for 30 or more consecutive days.
- (i) The operator shall remain current on all transient occupancy taxes, business personal property taxes, and other local taxes which may become due while the property is being offered for short-term rentals.
- (j) No fewer than five (5) off-street parking spaces shall be provided.

General standards and considerations for conditional uses

Overview map

Location map

Zoning map

Application

Notification list of all property owners within 300 feet of the site

Notice to the Willoughby Civic League

## **Proponents and Opponents**

### **Proponents**

Lisa Freeman  
1333 Bayville Street  
Norfolk, VA 23503

Charles Wyatt  
1333 Bayville Street  
Norfolk, VA 23503

John Blumling  
1405 Bayville Court  
Norfolk, VA 23503

### **Opponents**

None



07/23/2018 ldb

Form and Correctness Approved: *RAP*

By *[Signature]*  
Office of the City Attorney

Contents Approved: *af*

By *[Signature]*  
DEPT.

NORFOLK, VIRGINIA

## ORDINANCE No. 47,348

*C-2*

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO AUTHORIZE A SHORT-TERM RENTAL (VACATION RENTAL) DWELLING UNIT ON PROPERTY LOCATED AT 1333 BAYVILLE STREET.

- - -

Section 1:- That a conditional use permit is hereby granted authorizing the operation of a Short-term Rental (Vacation Rental) in a single-family dwelling unit located at 1333 Bayville Street.

Section 2:- That the full extent of the property or properties where the permit or permits described above are hereby made effective, upon the date set forth below, is described as follows:

Property fronts 53 feet, more or less, along the southern line of Bayville Street beginning 100 feet, more or less, from the eastern line of Bayville Court and extending eastwardly; property also fronts 51 feet, more or less, along the northern line of Willoughby Bay Avenue; premises numbered 1333 Bayville Street.

Section 3:- That the conditional use permit or permits granted herein shall be subject to all of the general conditions set forth in section 2.4.8.D of the Norfolk Zoning Ordinance and all of the following additional conditions, requirements, and limitations:

- (a) No later than 60 days after the effective date of this conditional use permit, flood vents that comply with the Building Code and the Norfolk Zoning Ordinance shall be installed in the first floor, garage area.
- (b) The first floor shall be restricted to storage, parking, or building access exclusively.
- (c) No business license or zoning certificate authorizing this use shall be issued until all of the following information and documentation has been provided:

- (1) The name and phone number of a person to be

contacted at any time to address emergencies or complaints about activity at the property.

- (2) Proof that a courtesy fire inspection of the property has been completed and any recommended safety improvements or restrictions have been implemented.
  - (3) Completion of an initial inspection of the property by the City in order to verify any aspect of the application for this conditional use permit.
  - (4) Proof of premises liability insurance covering accidental injury to a guest on the property up to a maximum cost not less than \$300,000.
- (d) The operator shall make the property available for inspection upon reasonable advance notice given to the named emergency contact person by any law enforcement officer at any time between 7:00 a.m. and 11:00 p.m.
  - (e) The operator shall maintain records of stays, including names of each guest, dates of stays, and lengths of stays.
  - (f) The operator shall maintain a current, active business license at all times while in operation.
  - (g) No more than four (4) bedrooms shall be made available for guests.
  - (h) No more than eight (8) guests shall be permitted to stay at the property at any one time.
  - (i) No guest shall stay for 30 or more consecutive days.
  - (j) The operator shall remain current on all transient occupancy taxes, business personal property taxes, and other local taxes which may become due while the property is being offered for short-term rentals.
  - (k) No fewer than five (5) off-street parking spaces shall be provided.

Section 4:- That the City Council hereby determines that the conditional use permit or permits granted herein comply with each

of the standards set forth in section 2.4.8.C of the Norfolk Zoning Ordinance.

Section 5:- That this ordinance shall be in effect from the date of its adoption.

Adopted by Council September 11, 2018  
Effective September 11, 2018

TRUE COPY  
TESTE:

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RICHARD ALLAN BULL, CITY CLERK

BY: 

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CHIEF DEPUTY CITY CLERK



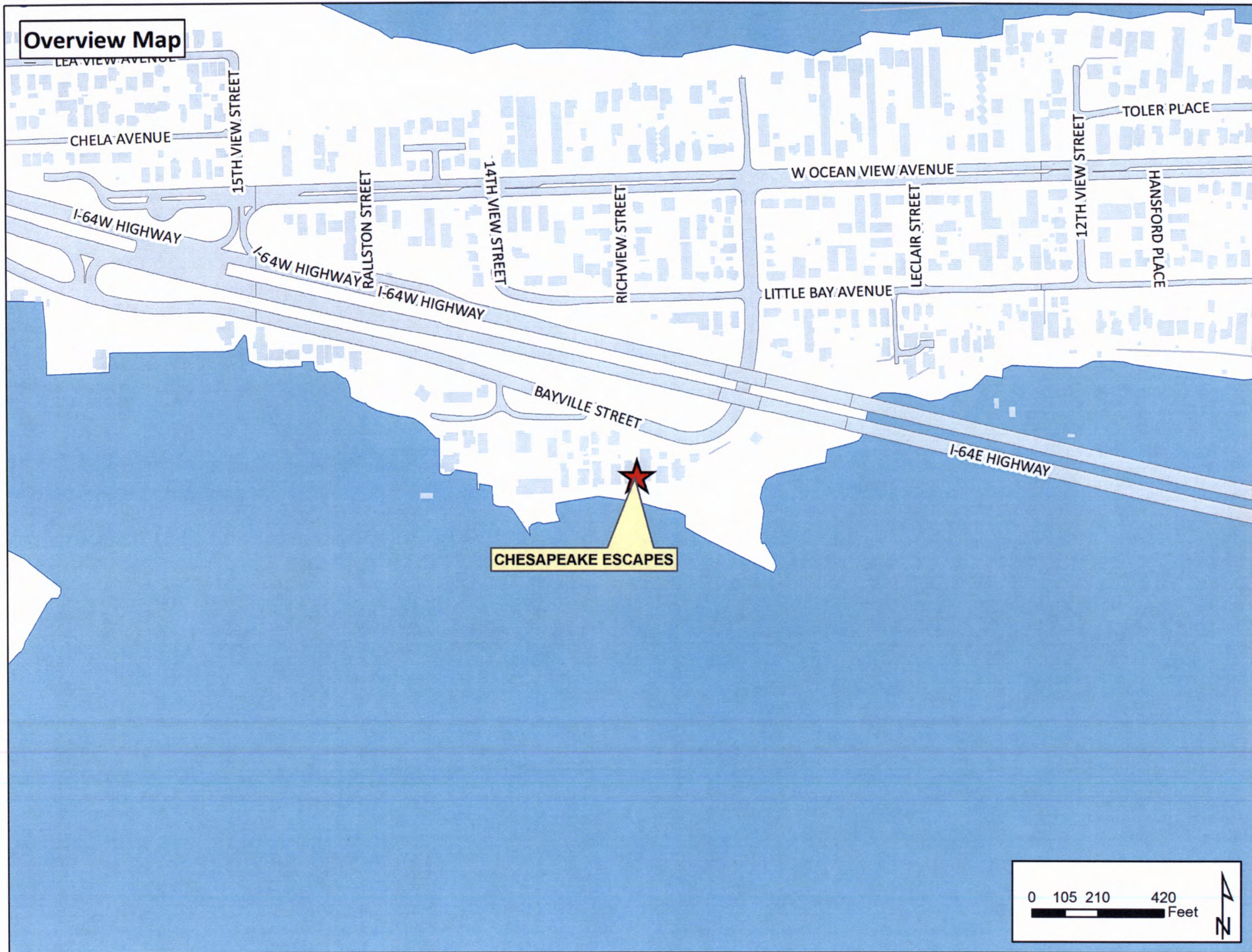
#### 2.4.8.C. CONDITIONAL USE PERMIT REVIEW STANDARDS

A Conditional Use Permit may be approved if the applicant demonstrates that the proposed conditional use:

- 1) Is consistent with the purposes, goals and policies of the comprehensive plan and other applicable city-adopted plans;
- 2) Complies with all applicable zoning district-specific standards in Article 3. Zoning Districts;
- 3) Complies with all applicable use-specific standards in Article 4. Performance Standards;
- 4) Complies with all applicable development and design standards in Article 5. Development Standards;
- 5) Complies with all relevant subdivision and infrastructure standards in Chapter 42.5 of City Code;
- 6) Is appropriate for its location and is compatible with the general character of surrounding lands and the types, scale, and intensity of uses allowed in the zoning district where proposed;
- 7) Adequately screens, buffers, or otherwise minimizes adverse visual impacts on adjacent lands;
- 8) Avoids significant adverse odor, noise, glare, and vibration impacts on surrounding lands regarding refuse collection, service delivery, parking and loading, signs, lighting, night-time activity, and other site elements;
- 9) Avoids significant deterioration of water and air resources, scenic resources, and other natural resources;
- 10) Maintains safe and convenient ingress and egress and traffic flow onto and through the site by vehicles and pedestrians, and safe road conditions around the site;
- 11) Is served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools;
- 12) Maintains adequate parking, loading and other necessary facilities to serve the proposed use;
- 13) Will not substantially diminish or impair the value of the land within the neighborhood in which it is located.
- 14) Will not cause a negative cumulative effect, when its effect is considered in conjunction with the cumulative effect of various Conditional Use Permits of all types on the immediate neighborhood and the effect of the proposed type of Conditional Use Permit on the city as a whole;
- 15) Complies with all other relevant city, state and federal laws and standards; and
- 16) Is required by the public necessity, convenience, general welfare, or good zoning practice.

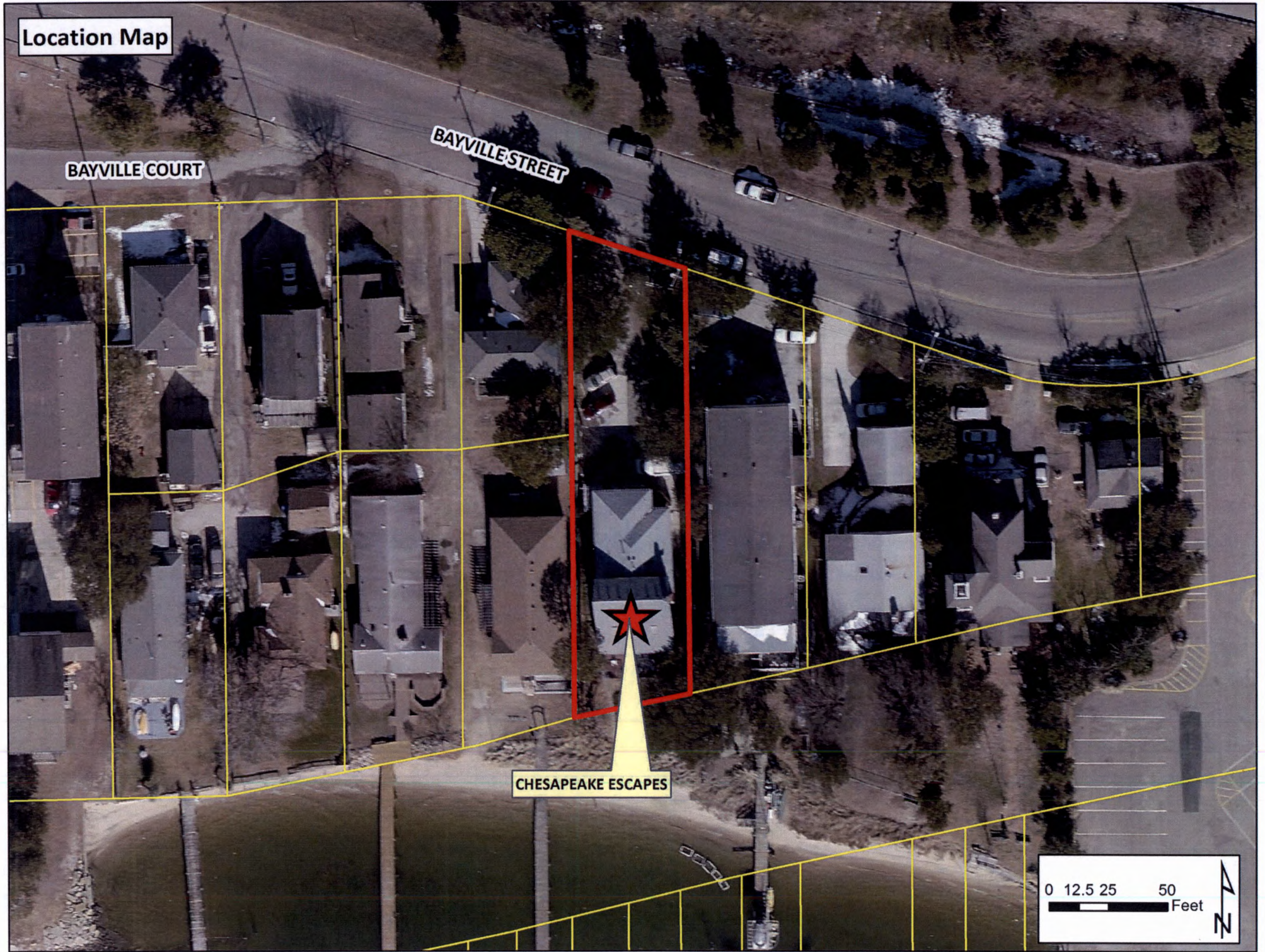


# Overview Map





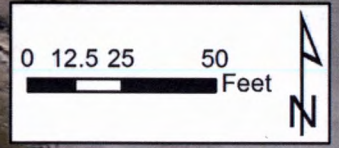
Location Map



BAYVILLE COURT

BAYVILLE STREET

CHESAPEAKE ESCAPES





# Zoning Map

I-64HOV HIGHWAY

I-64W HIGHWAY

I-64E HIGHWAY

13TH VIEW STREET

14TH VIEW STREET

BAYVILLE STREET

BAYVILLE COURT

R-C 9629

1407

1315

R-C

1301

9634

1283

1281

R-C

9630

9628

1407

1405

1403

1409

R-C

1353

1349

1347

1345

1343

1337

R-C

1351

1348

1341

1339

1335

1331

1325

1321

1275 R-C

OSP

CHESAPEAKE ESCAPES

OSP

0 25 50 100 Feet







**APPLICATION  
CONDITIONAL USE PERMIT  
(Please print)**

Date 5-10-18

**DESCRIPTION OF PROPERTY**

Address: 1333 Bayville St Norfolk

Existing Use of Property: Rental

Proposed Use: Rental short term

Current Building Square Footage: 3000 Proposed Building Square Footage: 3000

Trade Name of Business (if applicable): Chesapeake ESUPRES

**APPLICANT\***

1. Name of applicant: (Last) Freeman (First) Lisp (MI) M

Mailing address of applicant (Street/P.O. Box): 1820 NE Jensen Beach Blvd

(City): Norfolk (State): VA (Zip Code): 23503

Daytime telephone number of applicant: (757) 879-1951

E-mail address: non snail@gmail.com

**AUTHORIZED AGENT\* (if applicable)**

2. Name of applicant: (Last) PATIERNO (First) Amanda (MI) Walsh

Mailing address of applicant (Street/P.O. Box): 101 CHARLENE CT

(City): YORKTOWN (State): VA (Zip Code): 23693

Daytime telephone number of applicant: (757) 225-4086 Fax ( ) (757) 225-4086

E-mail address: VACATION 2016@gmail.com

**Application**  
**Conditional Use Permit**  
**Page 2**

**PROPERTY OWNER\***

3. Name of property owner: (Last) Freeman (First) Lisa (MI) M.

Mailing address of property owner (Street/P.O. box): 1820 NE Jensen Beach Blvd  
(City): Jensen Beach (State): FL (Zip Code): 34957

Daytime telephone number of owner: ( 957 879 1951 )

E-mail address: NONSNAIL@gmail.com

\*(If applicant/agent/property owner is a LLC or a Corp./Inc., include name of official representative and/or all partners)

**CIVIC LEAGUE INFORMATION**

Civic League contact: Don MUSACACCHIO

Date meeting attended/held: 4/12/18

Ward/Super Ward information: \_\_\_\_\_

**CERTIFICATION**

I hereby submit this complete application and certify the information contained herein is true and accurate to the best of my knowledge:

Print name: Lisa Freeman Sign: Lisa Freeman 5/10/18  
(Property Owner) (Date)

Print name: Lisa Freeman Sign: Lisa Freeman 5/10/18  
(Applicant) (Date)

(If Applicable)

Print name: Amanda Stein Sign: Amanda Stein 5.10.18  
(Authorized Agent Signature) (Date)



1333



Description of Operations  
Conditional Use Permit

Date: 3-10-18

Trade name of business: Chesapeake Escapes

Address of business: 1333 Bayville St Norfolk VA 23503

Name(s) of business owner(s)\*: Lisa Freeman Amanda Walsh

Name(s) of property owner(s)\*: Lisa Freeman

Daytime telephone number ( ) 757 879 1951

\*If business or property owner is partnership, all partners must be listed.

\*If business or property owner is an LLC or Corporation, all principals must be listed.

Proposed Hours of Operation:

Sat - Sat

Weekday From: \_\_\_\_\_ To: \_\_\_\_\_

Friday From: \_\_\_\_\_ To: \_\_\_\_\_

Saturday From: \_\_\_\_\_ To: \_\_\_\_\_

Sunday From: \_\_\_\_\_ To: \_\_\_\_\_

Lisa M Freeman

Signature of Applicant

Brief description for conditional use permit 1333 Bayville Street

Offer a solution for families to lodge together for 3 days to <sup>30</sup>~~4~~ days, many are military.

The typical family that stays for a week short term rental eat out in Norfolk at least twice, shop at our grocery stores, visit our museums.

Please see below the typical guest request.

"Good afternoon. we need a place close to base to meet up with our son and his family. They are travelling from Spain to complete training at Naval Base. Those staying will be my wife, 3 teens (well-behaved), our adult daughter, my daughter-in-law's mother, my son (Chief Petty Officer) and his beautiful wife and 2 year old grandson. I hope you allow us to stay in your beautiful home."

kitchen facilities, a lobby, clerk's desk or counter, facilities for registration and keeping of records related to the guests, and linen and housekeeping services.

- (i) Length of stay shall be limited to 30 days, except where permitted by Chapter 22 of the City Code.

**(d) Short-term rental unit (vacation rental)**

A residential dwelling unit offered for lease or rent by the owner for less than 30 days.

- (i) The rental unit shall be limited to single family detached dwellings located within the principal structure.
- (ii) The rental unit shall be registered in the city's short-term rental registry and shall renew that registration annually for as long as the use is in operation.
- (iii) Parking shall be provided in the amount of one off-street space per bedroom.

## **G. STANDARDS SPECIFIC TO INDUSTRIAL USES**

The principal use types in the Industrial Uses classification are intended to provide a broad range of fabrication, processing, packaging, distribution, storage, shipping, and wholesaling uses to contribute to the city's economic base and provide employment for its workforce.

### **(1) Standards Applicable to All Industrial Uses**

The Industrial Uses category is the sole category found under the Industrial Uses classification. The principal use types in this category are intended to provide a broad range of fabrication, processing, packaging, distribution, storage, shipping, and wholesaling uses to contribute to the city's economic base and provide employment for its workforce.

- (a) Except in the I-G and I-DW districts, all ground level and rooftop mechanical equipment shall be fully screened from view from public rights-of-way and from ground level locations within adjacent Residential districts.
- (b) Except in the I-G and I-DW districts, outdoor storage areas shall be screened from view from public rights-of-way, from the water, and from adjacent Residential districts.
- (c) Sites shall front on and have direct vehicular access to an existing street with sufficient capacity to accommodate the type and amount of traffic expected to be generated by the proposed use.
- (d) Any portion of the site that can be seen from a public right-of-way shall be kept clean and free from debris.



5/10/2018

Gmail - Willoughby Civic League Meeting

2



IISA Freeman <nonsnail@gmail.com>

## Willoughby Civic League Meeting

5 messages

**donmusacchio@aol.com** <donmusacchio@aol.com>  
To: nonsnail@gmail.com

Tue, Apr 3, 2018 at 4:11 PM

Hi. You are on for the Apr. 12 meeting. As this is new for the League as well, I expect that you should outline How you will manage the rentals, number expected per year ,etc. The League has concerns usually centered around noise and parking issues. See you on the 12th.

**nonsnail** <nonsnail@gmail.com>  
To: donmusacchio@aol.com

Tue, Apr 3, 2018 at 8:01 PM

Thank you Don.

Sent on a Sprint Samsung Galaxy Note® 3  
[Quoted text hidden]

**nonsnail** <nonsnail@gmail.com>  
To: donmusacchio@aol.com

Tue, Apr 3, 2018 at 8:06 PM

Thank you Don and I understand the concern.

However in the past I have had many <sup>guest</sup> people from London, New Zealand, military families from Pennsylvania, Ohio, Indiana, Michigan, people from New Jersey that are amazed but there is no fee to enter the beach in Ocean View I have had the home rented for the last 6 years so we can certainly detail the success and the financial impact it has on the community.

Sent on a Sprint Samsung Galaxy Note® 3

----- Original message -----

From:  
Date: 04/03/2018 4:11 PM (GMT-05:00)  
To:  
Subject: Willoughby Civic League Meeting

Hi. You are on for the Apr. 12 meeting. As this is new for the League as well, I expect that you should outline How you will manage the rentals, number expected per year ,etc. The League has concerns usually centered around noise and parking issues. See you on the 12th.

**donmusacchio@aol.com** <donmusacchio@aol.com>  
To: nonsnail@gmail.com  
Cc: hensley923@gmail.com

Sun, Apr 8, 2018 at 5:39 PM

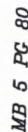
Hi. Talked with our Board about what each of us is to expect as to the City's requirement for you to contact the local Civic league and just what the League is to do. Since we don't have any guidance on how to handle, it seems it would be premature for you/us to meet and discuss until the City provides that guidance. I also don't want to unnecessarily hold up your paperwork/application, so if you need to check a box that you reached out to the league I am OK with you doing so and referencing our conversation about your history with the property and my sharing our general concerns. Once I hear back from the City I will contact you and we can talk as to what (if anything) else needs to be done.. Thanks.

[Quoted text hidden]



SIGNED: 

- 1) THE PROPERTY SHOWN HEREON APPEARS TO LIE IN "AE" (8.0) FLOOD ZONE ACCORDING TO F.E.M.A. MAP PANEL NO. 510104-0008H REVISED FEB. 17, 2017.
- 2) THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT, AND MAY NOT SHOW ANY/ALL EASEMENTS AFFECTING THE PROPERTY.



PROJECT NO. 14-988

Bermudez, Federico H & Amui C  
1321 Bayville St  
Norfolk VA 23503-1003

Bernard Holdings Llc  
2701a Nevada Ave  
Norfolk VA 23513-4412

Cap, Joseph D  
1337 Bayville St  
Norfolk VA 23503-1003

City Of Norfolk  
810 Union St Rm 900  
Norfolk VA 23510-2717

Clidienst, Tyler M  
1345 Bayville Ct  
Norfolk VA 23503-1003

Dunning, Craig & Debra L  
1325 Bayville St  
Norfolk VA 23503-1003

Freeman, Lisa M  
1333 Bayville St  
Norfolk VA 23503-1003

Greblunas, Joseph A Jr & Mary Anne M  
17648 Dogwood Trail Rd  
Rockville VA 23146-1641

Gwynn, David  
1347 Bayville Ct  
Norfolk VA 23503-1003

Hauger, Curran  
1348 Bayville St  
Norfolk VA 23503-1005

Mad Ann East Investments Llc  
1321 Bayville St  
Norfolk VA 23503-1033

Radogna, Jason  
8131 Foxdale Dr  
Norfolk VA 23518-2713

Rutherford, Weaver P  
1339 Bayville St  
Norfolk VA 23503-1003

Sba 2012 Tc Assets, Llc - Lessee  
8051 Congress Ave  
Boca Raton FL 33487-1310

Willoughby, Michelle Lynn  
1343 Bayville St  
Norfolk VA 23503-1003

## Pollock, Susan

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**From:** Williams, Sherri  
**Sent:** Friday, June 15, 2018 10:21 AM  
**To:** 'donmusacchio@aol.com'  
**Cc:** Thomas, Martin; McClellan, Andria; Southall, Ryan N; 'Pollock, Susan (susan.pollock@norfolk.gov)'  
**Subject:** New Planning Commission Application- 1333 Bayville Street  
**Attachments:** Application-1333 Bayville St.pdf

Mr./Mrs.

Attached please find the following applications tentatively scheduled to be heard at the July 26, 2018 Planning Commission public hearing:

**CHESAPEAKE ESCAPES**, for a Conditional Use Permit to operate a Short-Term Rental Unit (Vacation Rental) at 1333 Bayville Street.

*Staff contact: Susan Pollock (757) 664-4765, [susan.pollock@norfolk.gov](mailto:susan.pollock@norfolk.gov)*

Thank You

Sherri Williams  
Planning Technician  
  
Planning Department  
810 Union Street | Suite 508  
Norfolk, VA 23510  
(757) 664-6771



## Pollock, Susan

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**From:** Whitney, Chris  
**Sent:** Monday, May 21, 2018 10:39 AM  
**To:** 'donmusacchio@aol.com'; Thomas, Martin; McClellan, Andria; Southall, Ryan N  
**Cc:** Pollock, Susan; Williams, Sherri  
**Subject:** New Planning Commission Applications- 1333 Bayville Street; 1407 Bayville Court  
**Attachments:** Application-1333 Bayville St.pdf; Application-1407 Bayville Ct.pdf

Mr./Mrs.

Attached please find information for the following applications tentatively scheduled to be heard at the June 28, 2018 Planning Commission public hearing:

**CHESAPEAKE ESCAPES**, for a Conditional Use Permit to operate a Short-Term Rental Unit (Vacation Rental) at 1333 Bayville Street.

**10 MILE VIEW**, for a Conditional Use Permit to operate a Short-Term Rental Unit (Vacation Rental) at 1407 Bayville Court.

*Staff contact: Susan Pollock (757) 664-4765, [susan.pollock@norfolk.gov](mailto:susan.pollock@norfolk.gov)*

Thank you,

Chris Whitney, CZA, CFM  
City Planner I



Department of City Planning  
810 Union Street, Suite 508  
Norfolk, VA 23510  
757-823-1253 | 757-441-1569 fax

Connect with us:

[www.norfolk.gov](http://www.norfolk.gov)







**To:** Ms. Lisa Freeman  
Ms. Amanda P. Walsh

July 15, 2018

**From:** Mr. Don Musacchio  
President, Willoughby Civic League

**Re:** SHORT TERM RENTAL APPLICATION REVIEW  
1333 BAYVILLE STREET, NORFOLK, VA.  
1407 BAYVILLE COURT, NORFOLK, VA.

Dear Ms. Freeman and Ms. Walsh

The Willoughby Civic League (WCL) Board of Directors has received your subject applications.

Unfortunately the WCL General Membership meetings are in recess for the summer months which is where we would present your applications to our membership for comment. The next WCL General Membership Meeting will not occur until September so to avoid any further delay in the review and processing of your applications, the WCL Board of Directors reviewed your applications and acting on behalf of the WCL General Membership decided to defer to the City of Norfolk's Planning Commission and Staff to develop a recommendation on these two specific Short Term Rental applications.

Very Truly Yours,

Mr. Don Musacchio  
President Willoughby Civic League

**CC**

Councilman Martin Thomas Jr  
Ward I, Norfolk City Council  
810 Union St. Suite 1006  
Norfolk, VA 23510

Councilwoman Andria P. McClellan  
Superward 6, Norfolk City Council  
810 Union St. Suite 1006  
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Mr. George Homewood  
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